

# Jobs*in*Pods

## Sample Interview Script

Welcome to Jobs in Pods the audio job board. Today's edition features insights and job openings from XYZ company of Hartford, CT

I am your host C.M. Russell.

We'll be speaking with **Jane Johnson**, Director of Human Resources for the company

Welcome Jane.

1. Give us a brief description of XYZ. What does your company do?
2. When was the company founded and who is the CEO?
3. How many people do you currently employ in CT? other locations?
4. Is the company growing? Do you know how many people you'll be looking to hire this year?
5. What does a typical benefits package include for new employees?
6. Any special perks?
7. Describe the work environment here. What's it like to come to work every day?
8. What things do you do to encourage your career growth among employees? i.e tuition reimbursement...mentoring...etc.
9. Leaving aside certain skills...what kind of qualities do you look for in potential candidates? ...personality traits...
10. Take us through some of your current openings....can you tell us who these positions report to? What kinds of projects will they work on? ...what are the people like they'd be working with?
11. Skillwise... what types of skills are you looking for in candidates?
12. How can someone apply for these jobs?
13. When candidates apply what happens to their resume? Is it read by a human or does it go into an ATS?

That will do it for this edition of Jobs in pods. For more information on XYZ's job opportunities visit (company website) or find their podcast at [jobsinpods.com](http://jobsinpods.com).

Thanks for listening.